

Procedure for Grievance Redressal Committee

(i) A complaint from an aggrieved staff/student of SRM Arts and Science College shall be addressed to the Grievance Redressal Committee (GRC), with the following composition :

a) Convener – Mr. K. Mathiyazhagan (Vice Principal)

b) Three senior members of the teaching faculty to be nominated by the Principal for the academic year – Members;

c) A representative from among students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities/Student Council President/Student Council Secretary – Special Invitee.

(ii) The term of the members and the special invitee shall be one year.

(iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.

(iv) In considering the grievances before it, the GRC shall follow principles of natural justice.

(v) The GRC shall send its report with recommendations, if any, to the Principal and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

Email : grievance@srmasc.ac.in