

# SRM

## ARTS AND SCIENCE COLLEGE

### KATTANKULATHUR - 603203



### SC/ST Cell

#### About Cell

A special cell to look into the affairs of Scheduled Caste and Scheduled Tribe students of the institution is constituted and functioning on the campus in accordance with the guidelines of the University Grants Commission.


#### Objectives

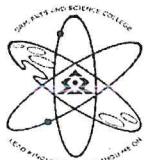
- To provide special input in areas where the students experience difficulties.
- To organise interactive sessions and informal meetings with students to address their personal, social, and academic problems.
- To conduct / coordinate training programmes for students in life skills and personality development in order to assist them with their placement.
- To raise awareness of higher education opportunities among Scheduled Caste and Scheduled Tribe students, particularly those from rural areas.
- To make Scheduled Caste and Scheduled Tribe students aware of various scholarship programmes offered by the UGC, state governments, and the federal government.

#### Responsibilities

- The Cell works with a focus on students belonging to socially and economically backward groups to get opportunities to pursue their studies in higher educational institutions.
- The Cell also advises the students to utilise the facilities of the Book bank.
- The Cell often meets students belonging to Scheduled Caste and Scheduled Tribe communities, to understand their problems and take
- necessary action, and/or render them necessary advice and help to resolve the matter.

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PRINCIPAL  
SRM ARTS AND SCIENCE COLLEGE  
SRM Nagar, Kattankulathur  
Chengalpattu Dist - 603 203



# SRM

ARTS AND SCIENCE COLLEGE

KATTANKULATHUR - 603203

SC/ST CELL



## MINUTES OF MEETING

<b>Nature of the Meeting</b>	1. Students complaint on discrimination 2. Creating Awareness 3. Providing contact number for complaints and solution 4. Any other issues related to caste discrimination		
<b>Venue</b>	Principal Room	Date : 08-09-22	Time: 2.00 PM
<b>Members Present</b>	Principal, Co-ordinators and the Members of the SC/ST and Grievance Cell		
<b>Absent</b>	Nil		

### Details of the Discussion and Action Plan



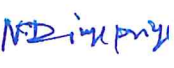
1. Members discussed the possible and practical solutions to prevent the Caste based discrimination in the college if prevent so.
2. The members of the Cell decided to conduct at least one meeting in a month to check and solve the Caste related problems if reported so.
3. It was insisted in the meeting that the contact number of the convenor should be given or displayed on the notice board for the convenience of the students as well as for the immediate solution for it.
4. It was informed in the meeting that there had been no complaint lodged / reported by the students till date in the Academic Year regarding Caste based Discrimination.

  
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SRM Nagar, Kattankulathur  
Chengalpattu Dist - 603 203

### Committee Members

The cell is constituted with the following faculty as member of it. The Member of the cell are actively engaged in co-ordinating and solving the problems encountered by the students in the Institution.

### List of Members of the SC /ST Cell


Sl.No.	Name & Designation	Committee Members	Signature
1	Dr. R. Vasudevaraj, Principal	Convenor	
2	Prof. K. Mathiyazhagan, Vice Principal	Member	
3	Mr. S. Selvakumar, Assistant Professor, Dept. of Computer Science	Member	
4	Ms. N. Divyapriya, Assistant Professor, Dept. of Commerce	Member	
5	Dr. K. Govarthanan, Physical Director, Dept. of Physical Education	Member	



**Principal**

SRM ARTS AND SCIENCE COLLEGE  
SRM Nagar, Kattankulathur  
Chengalpattu Dist - 603 203

Action Taken Report of Universities/Institutions to prevent caste based discrimination					
Name of the University/Institution: SRM Arts and Science College, Kattankulathur-603 203					
Sl.No.	Item	Action Taken			
		SC	ST	OBC	
1.	Whether the University/Institution has constituted any committee to look into the complaints of discrimination received from SC/ST/OBC students/teachers/non-teaching staff, give details thereof	Yes	Yes	Yes	
2.	Whether the University/Institution has developed a page on its website for lodging complaints of caste based discrimination by SC/ST/OBC students. Give URL and details thereof	Yes <a href="https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLen9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform">https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLen9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform</a>			
3.	Whether the University/Institution is maintaining the Complaint Register and the mode of action taken on the complaint of caste based discrimination.	Yes, the complaint Register is maintained			
	(i) Number complaints received during the last one year.	No	No	No	
	(ii) Out of the total complaints received number of complaints settled/solved	NA	NA	NA	
	(iii) Whether any suicidal type of action reported in the complaints (number)	No	No	No	
	(iv) Action taken in case incident comes to the notice of the authority against official/faculty.	NA	NA	NA	
4.	Whether the University/Institution has any Cell to look into the complaints of discrimination against SC/ST/OBC received from the affiliated/constituent college.	Yes	Yes	Yes	
	(i) Mode of solving the College problems	The SC/ ST Cell along with Grievance Redress conducts the inquiry to solve the problem			
	(ii) Number of complaints received and solved	Nil	Nil	Nil	
	(iii) Type of instructions issued to the College against caste discrimination	NA	NA	NA	

  
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 SRM Nagar, Kattankulathur  
 Chengalpattu Dist - 603 203



## SRM ARTS AND SCIENCE COLLEGE

KATTANKULATHUR-603203

### SC/ST CELL



### MINUTES OF THE MEETING

<b>Nature of the Meeting</b>	1. Students complaint on discrimination 2. Creating Awareness 3. Providing contact number for complaints and solution 4. Any other issues related to caste discrimination		
<b>Venue</b>	Principal Room	Date : 10.09.2021	Time: 2.00 PM
<b>Members Present</b>	Principal, Co-ordinators and the Members of the SC/ST and Grievance Cell		
<b>Absent</b>	Nil		

### Details of the Discussion and Action Plan

1. Members discussed the possible and practical solutions to prevent the Caste based discrimination in the college if prevent so.
2. It was collectively decided to display the Awareness board or Placard regarding the caste discrimination in all the blocks at the college.
3. It was proposed to inform the students on lodging any caste related problems / issues / grievance or complaints on the portal provided at the college website.
4. The members of the Cell decided to conduct at least one meeting in a month to check and solve the Caste related problems if reported so.
5. It was insisted in the meeting that the contact number of the convenor should be given or displayed on the notice board for the convenience of the students as well as for the immediate solution for it.
6. It was informed in the meeting that there had been no complaint lodged / reported by the students till date in the Academic Year regarding Caste based Discrimination.


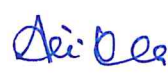

  
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SRM Nagar, Kattankulathur  
Chengalpattu Dist - 603 203


### Committee Members

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### List of Members of the SC /ST Cell

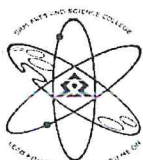
#### SC /ST CELL

Sl.No.	Name & Designation	Committee Members	Signature
1	Mr.S.Selva Kumar, Asst.Prof., Dept. of Comp.Sci	Convenor	
2	Mrs A. Ajitha Asst.Prof., Dept. of MBA.	Member	
3	Mr. V. Umashankar, Asst.Prof., Dept.ofV/C	Member	

  
**Principal**  
PRINCIPAL  
SRM ARTS AND SCIENCE COLLEGE  
SRM Nagar, Kattankulathur  
Chengalpattu Dist - 603 203

Action Taken Report of Universities/Institutions to prevent caste based discrimination				
Name of the University/Institution: SRM Arts and Science College, Kattankulathur-603 203				
Sl.No.	Item	Action Taken		
		SC	ST	OBC
1.	Whether the University/Institution has constituted any committee to look into the complaints of discrimination received from SC/ST/OBC students/teachers/non-teaching staff, give details thereof	Yes	Yes	Yes
2.	Whether the University/Institution has developed a page on its website for lodging complaints of caste based discrimination by SC/ST/OBC students. Give URL and details thereof	Yes <a href="https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLen9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform">https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLen9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform</a>		
3.	Whether the University/Institution is maintaining the Complaint Register and the mode of action taken on the complaint of caste based discrimination.	Yes, the complaint Register is maintained		
	(i) Number complaints received during the last one year.	No	No	No
	(ii) Out of the total complaints received number of complaints settled/solved	NA	NA	NA
	(iii) Whether any suicidal type of action reported in the complaints (number)	No	No	No
	(iv) Action taken in case incident comes to the notice of the authority against official/faculty.	NA	NA	NA
4.	Whether the University/Institution has any Cell to look into the complaints of discrimination against SC/ST/OBC received from the affiliated/constituent college.	Yes	Yes	Yes
	(i) Mode of solving the College problems	The SC/ ST Cell along with Grievance Redress conducts the inquiry to solve the problem		
	(ii) Number of complaints received and solved	Nil	Nil	Nil
	(iii) Type of instructions issued to the College against caste discrimination	NA	NA	NA

  
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 SRM Nagar, Kattankulathur  
 Chengalpattu Dist - 603 203



# SRM

## ARTS AND SCIENCE COLLEGE

### KATTANKULATHUR - 603203



#### SC/ST Cell

#### MINUTES OF MEETING

<b>Nature of the Meeting</b>	<ol style="list-style-type: none"><li>1. Students complaint on discrimination</li><li>2. Creating Awareness</li><li>3. Providing contact number for complaints and solution</li><li>4. Any other issues related to caste discrimination</li></ol>		
<b>Venue</b>	Principal Room	Date : 15.09.2020	Time: 2.00 PM
<b>Members Present</b>	Principal, Co-ordinators and the Members of the SC/ST Cell		
<b>Absent</b>	Nil		

#### Details of the Discussion and Action Plan




1. It was proposed to inform the students on lodging any caste related problems / issues / grievance or complaints on the portal provided at the college website.
2. The members of the Cell decided to conduct at least one meeting in a month to check and solve the Caste related problems if reported so.
3. It was insisted in the meeting that the contact number of the convenor should be given or displayed on the notice board for the convenience of the students as well as for the immediate solution for it.
4. It was informed in the meeting that there had been no complaint lodged / reported by the students till date in the Academic Year regarding Caste based Discrimination.

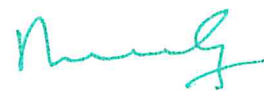
  
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SRM Nagar, Kattankulathur  
Chengalpattu Dist - 603 203

### Committee Members

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#### List of Members of the SC /ST Cell


Sl.No.	Name & Designation	Committee Members	Signature
1	Mr.S.Selva Kumar, Asst.Prof., Dept. of Comp.Sci	Convenor	
2	Mrs.V. Shoba Asst.Prof., Dept. of Comp. Sci.	Member	
3	Mr.S.Elayamurugan, Asst.Prof., Dept.of Commerce	Member	



**Principal**

PRINCIPAL  
SRM ARTS AND SCIENCE COLLEGE  
SRM Nagar, Kattankulathur  
Chengalpattu Dist - 603 203

Action Taken Report of Universities/Institutions to prevent caste based discrimination				
Name of the University/Institution: SRM Arts and Science College, Kattankulathur-603 203				
Sl.No.	Item	Action Taken		
		SC	ST	OBC
1.	Whether the University/Institution has constituted any committee to look into the complaints of discrimination received from SC/ST/OBC students/teachers/non-teaching staff, give details thereof	Yes	Yes	Yes
2.	Whether the University/Institution has developed a page on its website for lodging complaints of caste based discrimination by SC/ST/OBC students. Give URL and details thereof	Yes <a href="https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLEn9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform">https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLEn9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform</a>		
3.	Whether the University/Institution is maintaining the Complaint Register and the mode of action taken on the complaint of caste based discrimination.	Yes, the complaint Register is maintained		
	(i) Number complaints received during the last one year.	No	No	No
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	(i) Mode of solving the College problems	The SC/ ST Cell along with Grievance Redress conducts the inquiry to solve the problem		
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 PRINCIPAL  
 SRM ARTS AND SCIENCE COLLEGE  
 SRM Nagar, Kattankulathur  
 Chengalpattu Dist - 603 203

Date: 26.07.2019

To

The Secretary,  
University Grants Commission,  
Bahadur Shah Zafar Marg,  
New Delhi - 110002

Sir,

Sub: - Prevention of Caste based discrimination in Higher  
Educational Institutions – Reg.

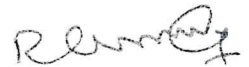
Ref: - Your Letter D.O.No.F,1-7/2011(SCT) mailed on 26.06.2019.

- - -

With reference to your letter stated above, regarding the prevention of caste based discrimination in college, we inform you that there has been no such incident taken place or reported at our college. With this regard, we hereby have attached the action taken report of the same.

Thanking you,

Yours faithfully,



PRINCIPAL  
26/7/19

Encl: 1. Action taken report

2. Minutes of the Meeting

3. SC/ST Cell / Grievance Redress Cell, Committee list

PRINCIPAL  
SRM ARTS AND SCIENCE COLLEGE  
SRM Nagar, Kattankulathur  
Kancheepuram Dist-603 201

# SRM ARTS AND SCIENCE COLLEGE

KATTANKULATHUR – 603 203


## SC/ST & GRIEVANCE CELL

### MINUTES OF MEETING

Nature of the Meeting	1. Students complaint on discrimination 2. Creating Awareness 3. Providing contact number for complaints and solution 4. Any other issues related to caste discrimination		
Venue	Principal Room	Date:16.07.2019	Time:2:00 p.m.
Members Present	Principal, Co-ordinators and the Members of the SC/ST and Grievance Cell		
Absent	Nil		

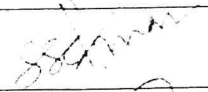
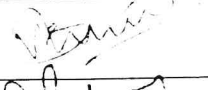

### Details of the Discussion and Action Plan

1. Members discussed the possible and practical solutions to prevent the Caste based discrimination in the College if prevent so.
2. It was collectively decided to display the Awareness board or Placard regarding the caste discrimination in all the blocks at the College.
3. It was proposed to inform the Students on lodging any Caste related problems / issues / grievance or complaints on the portal provided at the college website.
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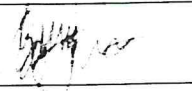
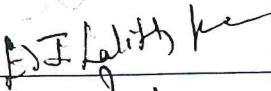
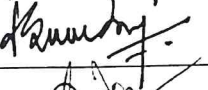
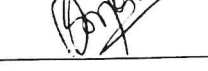
  
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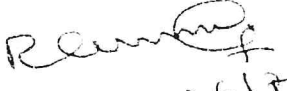
List of members of the SC/ST Cell and Grievance Redress Cell

**SC / ST CELL**

Sl. No.	Name & Designation	Committee Members	Signature
1	Mr. S. Selvakumar, Asst Prof., Dept. of Comp. Sci.	Co-ordinator	
2	Mrs. V. Shoba, Asst Prof., Dept. of Comp. Sci.	Member	
3	Mr. S. Elayamurugan, Asst. Prof., Dept. of Commerce	Member	

**GRIEVANCE REDRESS CELL**

Sl. No.	Name & Designation	Committee Members	Signature
1	Mr. K. Mathiyazhagan, Head, Dept. of Tamil	Co-ordinator	
2	Dr. E.J. Lalith Kumar, Head, Dept. of Maths	Member	
3	Mr. K. Sundararaj, Asst. Prof., Dept. of Tamil	Member	
4	Mrs. T. Sujatha Jayakrishnan, Asst. Prof., Dept. of C/S	Member	


  
26/7/19

SRM ARTS AND SCIENCE COLLEGE  
SRM Nagar, Kattankulathur  
Kancheepuram Dist-603 203.

## Action Taken Report of Universities / Institutions to prevent caste based discrimination

Name of the University / Institution: SRM Arts and Science College, Kattankulathur – 603 203

Sl. No.	Item	Action Taken		
		SC	ST	OBC
1.	Whether the University/Institution has constituted any committee to look into the complaints of discrimination received from SC/ST/OBC students/teachers/non-teaching staff, give details thereof.	Yes	Yes	Yes
2.	Whether the University/Institution has developed a page on its website for lodging complaints of caste based discrimination by SC/ST/OBC students. Give URL and details thereof.	Yes <a href="https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLEn9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform">https://docs.google.com/forms/d/e/1FAIpQLSfjVgJCLEn9I09Zbau8KRjGV6fNAGKyVGhvYRToaQh0nO0udQ/viewform</a>		
3.	Whether the University/Institution is maintaining the Complaint Register and the mode of action taken on the complaint of caste based discrimination.	Yes, the complaint Register is maintained		
	(i) Number complaints received during the last one year.	No	No	No
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4.	Whether the University/Institution has any Cell to look into the complaints of discrimination against SC/ST/OBC received from the affiliated / constituent college.	Yes	Yes	Yes
	(i) Mode of solving the College problems.	The SC/ST Cell along with Grievance Redress Cell conducts the inquiry to solve the problem		
	(ii) Number of complaints received and solved	Nil	Nil	Nil
	(iii) Type of instructions issued to the College against caste discrimination	NA	NA	NA

  
**PRINCIPAL** 17/11/19  
**SRM ARTS AND SCIENCE COLLEGE**  
**SRM Nagar, Kattankulathur**  
**Kancheepuram Dist-603 203**