

(\* \* \* Permission Letter format from Parent\* \* \*)

From

Name  
F/O .....  
Address  
Place

To

The Principal  
SRM Arts and Science College  
Kattankulathur – 603203

Sir,

Sub: permission to take Two/Four Wheeler to College – Reg

My Son/daughter, \_\_\_\_\_ is a UG/PG student with  
Reg./Adm No. \_\_\_\_\_ studying in the Department of \_\_\_\_\_ at  
our College. I am willing to permit him/her to use the Two/Four wheeler with  
Registration No. \_\_\_\_\_ to attend classes at the college. I am aware of the risk in  
travelling on the vehicle and take full responsibility for his/her safety.

Thanking you

(Signature with date)