

**SRM ARTS AND SCIENCE COLLEGE**  
**KATTANKULATHUR**  
**CIRCULAR**

The IQAC Members are hereby informed to attend the IQAC Meeting to be held on 22.06.2023  
at 11:00 am in IQAC Office

**Chairperson :**

- Dr. R. Vasudevaraj, Principal

**Co-ordinator :**

- Mr. P. Horsley Solomon, Head, Dept. of ECS

**Members:**

- Dr. A. Selvaganapathy, Asst. Prof., Dept. of Mathematics
- Mr. S. Selvakumar, Asst. Prof., Dept. of Comp. Sci.
- Mrs. V. Malathi, Asst. Prof., Dept. of CAT
- Dr. K. Janagaraj, Asst. Prof., Dept. of English
- Dr. V.S. Padmavathy, Asst. Prof., Dept. of CAT
- Dr. Sherin John Joseph, Head, Dept. of Biotechnology
- Dr. V. Balakumar, Head i/c, Asst. Prof., Dept. of Commerce ISM

**Member(Admin)**

- Mr. N. Thamodaran, Administrative Officer

**Student**

- Mr. N. John Steawrt

**Quality Managt./Industry/ Local Community**

- Mr. P. Palaniappan
- Mr. N. T. Kandan

**Alumni**

- Mr. C. Vignesh

## AGENDA

1. Discussion on previous Meeting Minutes
2. Student Induction Programme for Fresher's
3. Documentation and submission for AQAR
4. Strategic Plan and Deployment Details
5. Conduct of Programmes/Conference
6. Mentor Mentee Programme
7. University Result Analysis
8. Internal Examination
9. Add-On Courses
10. Alumni Interaction
11. Any other Matter

  
IQAC Co-ordinator

  
19/6/23

**PRINCIPAL**

**SRM Arts and Science College  
SRM Nagar, Kattankulathur,  
Chengalpattu Dist - 603 203.**

**SRM ARTS AND SCIENCE COLLEGE**

**KATTANKULATHUR**

**MINUTES OF IQAC MEETING HELD ON 22.06.2023**

**Date: 22.06.2023**

**Venue: IQAC Office**

**Chairperson :**

- Dr. R. Vasudevaraj, Principal

**Co-ordinator :**

- Mr. P. Horsley Solomon, Head, Dept. of ECS

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**Alumni**

- Mr. C. Vignesh

## MINUTES

- The Previous Minutes of 2022-2023 were analysed and approved.
- IRT Programme for the final year students was conducted.
- Programmes/ Conference for the current Academic Year were discussed.
- Strategic Plan and Deployment to be done were reviewed.
- Student Induction Programme for Fresher's to be conducted.
- Mentor-Mentee Program for the current Academic Year was analysed and initiated.
- Documentation and Submission for AQAR submission was discussed.
- Feedback on Curriculum, Students, Parents, Employer must be collected at the end of the semester
- Add-On Courses must be conducted in all departments.
- Internal Examinations must be conducted as per Academic Calendar Schedule.
- University Results must be analysed and submitted to IQAC.
- Advanced and Slow Learners must be identified and SSP to be conducted as per schedule.
- Alumni Interaction to be increased and maintenance of Alumni database to be done.
- World Environment Day was celebrated on 05/06/2023
- International Yoga Day was organised on 21/06/2023

  
IQAC Co-ordinator

  
Principal  
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**SRM ARTS AND SCIENCE COLLEGE**

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**CIRCULAR**

The IQAC Members are hereby informed to attend the IQAC Meeting to be held on 24.07.2023  
at 2:00 pm in IQAC Office








**Chairperson :**

- Dr. R. Vasudevaraj, Principal


**Co-ordinator :**

- Mr. P. Horsley Solomon, Head, Dept. of ECS


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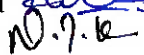
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## AGENDA

- New Course Recommendation
- Programmes to be conducted

  
IQAC Co-ordinator

  
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**MINUTES OF IQAC MEETING HELD ON 24.07.2023**

**Date:24.07.2023**

**Venue: IQAC Office**








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- Dr. R. Vasudevaraj, Principal

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## MINUTES

- The Previous Meeting Minutes were analysed and approved.
- Admissions for the new course in Psychology has been started as planned.
- Students and Staff enrolled for Online Courses NPTEL, MOOC was appreciated
- International Conference to be conducted.
- Research Papers were published in referred journals by Staff and Students.
- Feedback on Course, Syllabus, and Staff must be collected as a quality initiative.
- NSS organised an Awareness Rally to observe International Day against Drug Abuse and Illicit Trafficking on 26/06/2023
- Department of Physical Education organised the Chairman Trophy'23- A State Level Inter School Tournament on 11/07/2023.
- Student Induction Programme Dheeksha Diwas'23 was conducted on 12/07/2023
- Fine Arts club organised the Flash Mob event on 17/07/2023

  
IQAC Co-ordinator

  
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**SRM ARTS AND SCIENCE COLLEGE**

**KATTANKULATHUR**

**CIRCULAR**

The IQAC Members are hereby informed to attend the IQAC Meeting to be held on 09.11.2023  
at 2:00 pm in IQAC Office

**Chairperson :**

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**Co-ordinator :**

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## AGENDA

1. Discussion on previous Meeting Minutes
2. Organizing Programmes
3. Strategic Plan and Deployment
4. Review of University Results.
5. Review of Placement
6. New Courses
7. MOUs and Collaborations
8. Green Campus Initiatives
9. Any other Matter

IQAC Co-ordinator



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**SRM ARTS AND SCIENCE COLLEGE**

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**MINUTES OF IQAC MEETING HELD ON 09.11.2023**

**Date:09.11.2023**

**Venue: IQAC Office**

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## MINUTES

- The Previous Meeting Minutes were analysed and approved.
- Strategic Plan and its deployment against the timeline were reviewed.
- University Results were reviewed.
- The Need for Collaborations and MOUs with eminent organisations were discussed.
- Green Initiatives for eco-friendly campus was discussed.
- Entrepreneurship Development Cell and Women Empowerment Cell organised a Two day Skill Development Programme on Textile and Screen Printing Technology on 24<sup>th</sup> July and 25<sup>th</sup> July, 2023 and a seminar on Success Story of Naturals on 26/10/2023
- A one day Field Study on marine biodiversity and coastal clean-up drive was organized jointly by Department of Biotechnology and NSS, on 28<sup>th</sup> July, 2023 to celebrate World Nature Conservation Day
- NSS organised the Meri Mati Mera Desh, A Plantation Drive on 31/07/2023
- Research and Development Cell organised a seminar on Foundations of Research: Navigating the Path to Scholarly Excellence on 04/08/2023
- Intellectual Property Rights Cell conducted a seminar on Awareness on Intellectual Property Rights on 08/08/2023
- Department of Computer Science organised a seminar on Agile Project Management on 08/08/2023
- Alumni Committee and SRMASC Alumni Association organised the Alumni Talk Series on 11/08/23,21/08/2023,06/11/2023
- Independence Day celebration was held on 15<sup>th</sup> August 2023
- Environmental Club conducted the Millet Exhibition on Mighty Millets for Food & Nutrition-2023 on 16/08/23
- Department of Biochemistry organized a one day Hands-on Workshop on “Basics of Bioinformatics tools” on 17<sup>th</sup> Aug 2023.
- Fine Arts Club conducted the Nritya 2023 on 18/08/23,Rangoli Competition on 29/08/2023
- Department of Physical Education organised the Vendhar Trophy 2023

- Department of Commerce (General) conducted a seminar on The Role of Logistics and Shipping in Business on 28/08/2023
- Department of Commerce (ISM) conducted a seminar on Pathways to Public Service: Exploring Lucrative Government Career Avenues on 29/08/2023
- The Industry Institute Partnership Cell conducted a Seminar on 'Internet of Things' on 30th August 2023.
- The Department of Commerce (Accounting and Finance) organized a seminar on "WINNING STRATEGIES IN FINANCE" on 31 st August 2023
- தமிழ் பேரவை தொடக்க விழா was held on 05/09/2023
- Department of Computer Applications and Technology organised a seminar on Broad View of Recent Technologies on 07/09/2023
- 26<sup>th</sup> Graduation Day was held on 09/09/2023
- A Seminar on Awareness and Benefits of Computer Society of India was held on 11/09/2023
- Department of Management Studies organised a seminar on Professional Upskilling: A Pathway to Face Competitive Environment on 13/09/2023, Seminar on Talent Acquisition for IT Employability on 15/09/2023. The Release of Edited Book BRIMI-2023 was held on 18/10/2023. The Inauguration of IZINTO' 2K23- Conclave on Logistics & Supply Chain Management was held on 1<sup>st</sup> November 2023.
- Department of Computer Science with Artificial Intelligence conducted a Java Training Programme on 14/09/2023
- Departments of Other languages arranged a Guest Lecture on "Fostering Emotional Intelligence through Literature" on 15<sup>th</sup> September 2023, an Inter – Collegiate Poster Making Competition on the theme of "Evaluation and Scope of Hindi and French Languages" on 22<sup>nd</sup> September 2023
- Department of Mathematics organized an International Seminar on "Bivariate and Multivariate Analysis for Survey Data" on September 20, 2023
- Department of Tamil organised the கலை இலக்கியப் போட்டிகள் '23 on 21/09/2023

- NSS organised a plantation drive on 24/09/2023, ஒரு கோடி பனை விதைகள் நட்டும் நெட்டும் பணி 01/10/23, one day Meditation Training Programme, Rediscover yourself through Meditation on 16/10/2023
- Department of Visual Communication conducted Olichitharal 2023- A Photography Exhibition on 26/09/23
- Department of English conducted an awareness rally to observe the “World Environmental Health Day” on 26<sup>th</sup> September 2023, a seminar on Script Writing and Screenplay on 19/10/2023
- On October 6, 2023, the PG Department of Commerce at SRM Arts and Science College hosted a seminar session on the use of the statistical package for social sciences (SPSS) program.
- Department of Psychology conducted a Drawing competition on Mental Health Awareness on 10/10/2023 and seminar on Developing Life Skills Among Youth on 11/10/2023
- The International Conference on Trends in Biological Sciences: Impetus on Human Health ICBS-2023 was organized by the Departments of Biochemistry, Biotechnology and Microbiology, SRM Arts and Science College on 12<sup>th</sup> and 13<sup>th</sup> October 2023.
- Navaratri Festival celebrations were held from 15/10/2023 to 23/10/2023
- Department of Electronics and Communication Science conducted a workshop on Desktop Servicing on 16/10/2023
- Department of Mathematics and NSS celebrated the National Youth Awakening Day on 26/10/2023
- Government School Students Exposure On Higher Education Programme was held on 30/10/2023
- NSS & Youth Red Cross celebrated the National Unity Day on 31/10/2023
- The Department of Microbiology organized an Industrial Visit to Bureau veritas, Guindy, Chennai for the I year and II year PG students on 03/11/2023

  
IQAC Co-ordinator

  
Principal

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**SRM ARTS AND SCIENCE COLLEGE**

**KATTANKULATHUR**

**CIRCULAR**

The IQAC Members are hereby informed to attend the IQAC Meeting to be held on 08.02.2024  
at 2:00 pm in IQAC Office

**Chairperson :**

- Dr. R. Vasudevaraj, Principal

**Co-ordinator :**

- Mr. P. Horsley Solomon, Head, Dept. of ECS

**Members:**

- Dr. A. Selvaganapathy, Asst. Prof., Dept. of Mathematics
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**Alumni**

- Mr. C. Vignesh

## AGENDA

1. Discussion on previous Meeting Minutes
2. Organizing Programmes
3. Strategic Plan and Deployment
4. Review of Placement
5. Internal Examination
6. Any other Matter

  
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**SRM ARTS AND SCIENCE COLLEGE**

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**MINUTES OF IQAC MEETING HELD ON 08.02.2024**

**Date:08.02.2024**

**Venue: IQAC Office**








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## MINUTES

- The Previous Meeting Minutes were analysed and approved.
- Strategic Plan and its deployment against the timeline were reviewed.
- Internal Examinations must be conducted as per Academic Calendar Schedule
- Advanced and Slow Learners were identified.
- Alumni Meet 2023 was held on 02/12/2023
- Department of English and Research & Development Cell organized a 7 Day Faculty Development Programme on ACE UGC NET PAPER-I from 11<sup>th</sup> to 19<sup>th</sup> December 2023
- Christmas Day celebrations were held on 22/12/2023
- Margazhi Pavai -2024 was celebrated from 08/01/2024 to 10/01/2024
- Startup Wings on Campus and the Department of Management studies organized the Salem Ellampillai exhibition cum sale from 09/01/2024 to 11/01/2024
- Thirukkural Recitation competition was held on 10/01/2024 to celebrate Thiruvalluvar Day
- Pongal Celebrations was held on 11/01/2024
- Students of our college participated the Entrepreneurship and Rural Development Conclave at IIT Madras on 18/01/2024
- Department of Microbiology, had organized an industrial visit on 19/01/2024 to Aavin, Madhavaram Dairy and conducted a two day Workshop on Advanced Bioinformatics tools in Life Sciences on 23/01/2024 and 24/01/2024
- Republic Day celebrations were held on 26/01/2024
- Department of visual Communication organized a one day workshop on Artistic Vision of Photography on 30/01/2024
- Department of English and Training and Placement Cell conducted a Career Guidance Lecture on Civil Service Exam and My Journey on 01/02/2024. Build your Career through Competitive Examinations was conducted on 05/02/2024

- Department of Commerce (A&F) conducted a workshop on Financial Freedom for Young Mind on 02/02/2024
- The Department of Biochemistry organized a one-day Industrial Visit for the 3<sup>rd</sup> B.Sc., 1<sup>st</sup> M.Sc. and 2<sup>nd</sup> M.Sc. Biochemistry students at Taiyo Feed Mill Pvt Ltd, Uthukkottai, Thiruvallur on 06.02.2024.

  
IQAC Co-ordinator

  
**Principal**  
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**SRM ARTS AND SCIENCE COLLEGE**

**KATTANKULATHUR**

**CIRCULAR**

The IQAC Members are hereby informed to attend the IQAC Meeting to be held on 05.04.2024  
at 2:00 pm in IQAC Office

**Chairperson :**

- Dr. R. Vasudevaraj, Principal

**Co-ordinator :**

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4. Review of Placement
5. Review of University Results
6. Feedback on faculty
7. Feedback on Syllabus, Curriculum
8. IRT Programme
9. Appointment of Faculty
10. MOUs and Collaborations
11. Green Campus Initiatives
12. Any other Matter

  
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**SRM ARTS AND SCIENCE COLLEGE**

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**MINUTES OF IQAC MEETING HELD ON 05.04.2024**

**Date:05.04.2024**

**Venue: IQAC Office**








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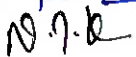
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## MINUTES


- The Previous Meeting Minutes were analysed and approved.
- Strategic Plan and its deployment against the timeline was assessed and reviewed.
- Feedback on faculty by students were collected and based on the recommendations actions were taken.
- Feedback on Syllabus, Curriculum was collected from the Faculty, Students
- University Results must be analysed and submitted to IQAC.
- Vacancy arising if any must be filled before the reopening of the college.
- IRT Programme to be conducted in June for all the final year Students.
- A week long Students Induction Programme for the fresher must be conducted in the next academic year.
- AQAR Submission in the upcoming academic year.
- IQAC recommended introducing new courses.
- SRMASC Alumni Association organised an Extension Activity on 09/02/2024 at Panchayat Union Middle School, East Potheri and Alumni Talk Series on Digital Marketing on 05/03/2024
- Department of Tamil organized the Muthamil Vizha on 12/02/2024, Ulaga Thaimozhi Naal Vizha on 21/02/2024, Ulaga kavidhai Naal on 21/03/2024
- Fine Arts Club organized the cultural events Vriksha'24 from 14/02/2024 to 19/02/2024
- Department of Management Studies organized the Canny Bazaar on 15/02/24 and 16/02/2024
- Department of Electronics and Communication Science and Training and Placement Cell organized a one day Industrial Visit to Urjita Electronics on 16/02/2024
- Department of Biotechnology organized an Industrial Visit to golden Jubilee Biotech Park and Bio-Nest R&D Facility, SIPCOT-IT Park, Navalur on 20/02/2024
- Inauguration of Computer Society of India (CSI) Student Branch was held on 21/02/2024
- The Department of English conducted competitions to commemorate "International Mother Language Day" on 21<sup>st</sup> February, 2024 and conducted an Awareness Rally to observe the World Wildlife Day on 4<sup>th</sup> March 2024, Quiz Competition on 07/03/2024.


Poetry Reading and Poetry Documentary events were held to commemorate World Poetry Day on 20/03/2024. A One-Day Workshop on Theatre Practices in Strengthening Self-Confidence was held on 27/03/2024.

- Department of Commerce and Management Studies conducted the International Conference on Digital Transformation in Commerce and Management on 22/02/2024 and 23/02/2024
- Department of Visual Communication organized Photography Study Trip to Kanchipuram on 23/02/2024, workshop on Virtual Reality on 04/03/2024 and 05/03/2024, organized a Short Film Fest'24 Modern Talkies on 28<sup>th</sup> March 2024. Voters Awareness Rally was conducted on 04/04/2024.
- NSS & Department of Computer Science with AI organized the Swachh Bharat Mission at Govt. Boys Higher Sec School, Nandhivaram on 23/02/2024
- Rangoli Competition was conducted on 27/02/2024 as a part of celebrating the National Science Day-2024
- Department of Computer Science, AI & Computer Applications and Technology organized the SRM Tech Xplore'24, Technical Symposium on 29/02/2024
- Research and Development Cell in association with CSI organized a seminar on Art of Writing a Research article on 04/03/2024
- Department of Biochemistry organized an International seminar on 05<sup>th</sup> March 2024 at 11:00 a.m. about the "Applications of Nanotechnology in Medicine & Life Science: Scope and Opportunities for Higher Education and Career in Abroad".
- Training and Placement Cell & Women Empowerment Cell organized Mega Job Fair'24 for Women Graduates on 06/03/24.
- Department of Psychology conducted a workshop on Learning Disabilities on 06/03/2024.
- Department of Commerce organized a one day Industrial visit to Sree Venus Energy Pvt Ltd., Vallal Vadagal.
- Department of Biotechnology inaugurated the Bio-innovations and Solutions Club on 07/03/2024, organized a seminar on Cardiac Arrest and Diagnostic Advances on 26/03/2024.
- International Women's Day was celebrated on 08/03/2024



- NSS in association with Forest Department of Tamil Nadu conducted a Forest Fire Fighting Awareness Programme on 10/03/2024, Inauguration of NSS Special Camp-2024 was held from 18/03/2024 to 24/03/2024. World Forestry Day 2024 was celebrated on 21/03/2024. NSS organized Yuva Samvad –India@2047 on 27/03/2024
- The Department of Management studies organised an industrial visit to BMW Chennai plat for first year MBA students for four days from 12<sup>th</sup> March 2024.
- Department of Physical Education organised IDAS'24 on 14<sup>th</sup> March 2024.
- Department of Microbiology, organized an industrial visit on 16/03/2024 to Unibiosys Biotech Research Labs, Kochi, Kerala.
- Department of Computer Applications and Technology & Computer Science with AI organized a two day Industrial Visit to NetworkGeek, Vadapalani on 21/03/2024 and 22/03/2024
- Department of Mathematics celebrated International Day of Mathematics pm 21/03/2024
- Department of electronics and Communication Science organized the Elophis'24 on 22/03/2024
- The Knowledge club conducted a guest Lecture on A snapshot of India's Economy and the Challenges ahead on 25/03/2024
- PG Department of Commerce organized a one day Industrial visit to Chennai Port on 26/03/2024

  
IQAC Co-ordinator

  
**Principal**  
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